

E.L.C.H.K. Hung Hom Lutheran Primary School

Our Ref.: 2021N13

Date: 10th Sept 2021

Ordering Service for Winter Uniform

Dear Parents/Guardians,

Please note the following information concerning the ordering service for winter uniform.

1. Please be informed that the staff of Wah Sang Knitting & Garments Factory Ltd. will come to our school on 16th September, 2021 (Thursday) to take measurement of students who wish to order winter uniforms. To order winter uniforms, please complete and return the Ordering Form (Appendix) and prepare \$200 deposit for your child on 16th September, 2021 (Thursday). Outstanding balance should be paid when receiving the uniform. If the payment is less than \$200, please only bring the total amount for the payment to the staff of Wah Sang Knitting & Garments Factory Ltd. Parents do not need to come to school.
2. For winter uniform, all students should wear the school tie, which is dark blue with our school name and logo. P.1-P.2 students should wear the tie with elastic band and P.3-P.6 students should wear the proper tie.
3. Please refer to the samples displayed on the board at the main entrance of our school.
4. To collect the winter uniforms, students should bring the outstanding balance to school on 17th November, 2021 (Wednesday). Parents do not need to come to collect.
5. For further enquiry, please contact Miss Leung Tsz Yan or Miss Leung Mei Fong at 2712 1543.



Yours faithfully,
Miss. W. Y. Yick
Headmistress

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Reply Slip

Our Ref: 2021N13

Dear Headmistress Yick,

This is to acknowledge receipt of the school notice 2021N13 regarding the ordering service for the winter uniform.

Parent's signature: _____

Name of student: _____

Class: _____ ()

Date: _____