

E.L.C.H.K. Hung Hom Lutheran Primary School

Our Ref.: 2022N36

Date: 23rd Sept 2022

Student Smart Card

Dear Parents/ Guardians,

Our school uses student smart cards as library cards and students' ID cards for attendance record.

P.2-P.6 students will continue to use their current student smart cards. **For P.1 and transfer students**, they will receive new smart cards free of charge. Should students lose their cards, they need to notify their class teacher for card replacement and \$10 would be charged. Please remind your child to keep the card properly.

Students must come to school with their smart cards every day and safely place it in the card holder provided by the school. Students must tap their cards on the card reader by the main gate for taking attendance.

Please note the arrangement above. Should you have any enquiries, please contact Mr. Lui Chun Sing at 2712 1543 at your convenience.



Yours faithfully,
Ms. W. Y. Yick
Headmistress

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Reply slip

Our Ref: 2022N36

Dear Headmistress Yick,

This is to acknowledge the receipt of school notice 2022N36 about matters related to the school's arrangement of "Student Smart Card".

Parent's signature: _____

Name of student: _____

Class: _____ ()

Date: _____