

E.L.C.H.K. Hung Hom Lutheran Primary School

Our Ref.: 2021N95

Date: 12th January 2022

P.1-P.6 Suspension of face-to-face classes arrangements

Dear Parents/ Guardians,

Due to the local outbreak of the coronavirus' Omicron variant worsening, the Hong Kong Government has announced face-to-face class suspension for kindergarten and primary schools starting from 14th of January (Friday) until the Lunar New Year holidays. To cooperate with government measures, our school will adopt online teaching from 14th of January (Friday) to 27th of January (Thursday). Below are the contingency measures and new arrangements:

1. Academic Arrangements:

1.1. From 14/1 to 27/1, online teaching will be conducted. Parents should remind students to follow the half-day school time table (Monday-Friday: 8:15a.m. to 1:00p.m.) and attend the lessons accordingly. Students are required to wear proper school uniforms and prepare their textbooks, homework, stationery and classwork books for their lessons. Students should punctually log in to Google Meet (using students' log-in accounts and passwords) before 8:15a.m. everyday. To develop the habits of self-learning, students are also reminded to check and finish their homework via Google Classroom or GRWTH. In addition, class teachers will contact parents to understand the learning progress and health condition of the students.

1.2. P.4 – P.6 students from English, Chinese and Math B2 groups and the NCS pull out classes (Chinese dictation & writing) groups need to enter the Google Meet link from another Google Classroom to attend the lesson. After the lesson, they can return to the class teachers Google Classroom to rejoin the class.

1.3. During online teaching, Multiple Intelligence Classes will be held as normal. Teacher in charge will use Google Meet to carry out the lesson. Students should accept their respective multiple intelligence class groups Google Classroom invitation to be able to access the lesson link which will be uploaded by the teacher in charge prior to the lesson. Students should enter the classroom and attend the lesson on time.

2. Activities Arrangements

The arrangements for internal and external school activities during the suspension of face-to-face learning are as follows:

- In the afternoon during online teaching, the Chinese, English, Mathematics beginner intermediate and advance after school support classes; NCS after school support classes; SEN after school homework support classes and the Chinese, English, Mathematics enhancement classes will be carried out as usual through online teaching. The arrangements of the programs will be notified to parents and students individually.
- Social Group (Tuesday) timing will be changed to 2:30 p.m. – 3:40 p.m and it will be held on ZOOM. Please pay attention to the Google Classroom notifications for further details and class arrangements.
- Speech Therapy Sessions (Wednesday) will be held on ZOOM. Please pay attention to the Google Classroom notifications for further details and class arrangements.
- On-Campus Service Individualized Training (Monday, Wednesday & Friday) will be held through Google Meet and students need to accept the respective Google Classroom invitation to attend the lessons. Please pay attention to the Google Classroom notifications for further details and class arrangements.
- Updates regarding the first term Saturday events and arrangements
 - 1) Due to bad weather on 9th October and the P.6 mock interview activities on 4th December and 15th January, the Saturday classes were cancelled. The remaining Saturday activities classes will be held on 22/1, 19/2, 26/2 & 5/3 (Underlined days are make-up days)
 - 2) During online teaching, Saturday activities will be held as usual (except the mBot training class). The teacher in charge will carry out the lessons through Google Meet. The Google Classroom invitations will be sent to students according to the activities in which they enrolled. Students need to accept it to receive teacher's notifications. The teacher in charge will share the lesson link to students via that particular Google Classroom before each lesson. Students should punctually enter the classroom link and attend the lesson.
- Chinese Drama Group extra training will be held as usual through online teaching.
- P.6 Mock Interview (2) will be held as scheduled on 15th January, however it will be changed to online mode. Further details and arrangements will be given through Google Classroom.
- Due to the suspension of face-to-face classes, the dental care appointment arrangements have been changed. For P.1-P.4 students, parents need to bring their child for the Dental Care Appointments to the designated clinics by themselves. As for P.5 students, teachers have already accompanied them. Class teachers have stuck a label in student handbooks to inform parents about the latest arrangements (i.e. appointment time, clinic address and things to bring).
- The Sports day which was supposed to be held on 11th February (Friday) will be postponed. Students will have normal half day lessons on that day.
- During online teaching, the "In-school free lunch" will be suspended.

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School will remain as usual from (Monday - Friday: 8:15 a.m. to 1:00 p.m.). To prevent students from contacting the virus, it is suggested that students should stay at home and have online lessons. However, the school has tightened its precautionary measures and increased cleanliness to provide a hygienic environment to the students who have to come back to school due to the lack of carers at home. Teaching staffs will be arranged to handle school affairs and take care of the students. Parents should measure the students' temperature to make sure that they are healthy and come back to school on time with masks and sufficient water.

4. Student Leave

- In case students need to take leave during online teaching, parents must call the school office to apply for leave as well as fill in the leave record on student's handbook p.17 (Supporting document i.e. doctor certificate is required). Students should give the supporting documents to class teachers after the resumption of face-to-face classes for follow up.
 - Failure to attend the online class is considered an absence and if the student is absent for seven consecutive school days, the school will report to the School Absence Team of the Education Bureau for follow-up.
5. Parents should take precautionary measures of Covid-19 and pay close attention to the conditions of children. Parents should avoid bringing their children to crowded places with poor ventilation. Students should maintain a balanced diet, exercise regularly, and take adequate rest in order to strengthen the immunity. If students are feeling unwell (even if the symptoms are very mild), they must not return to school and should seek medical advice promptly to receive appropriate diagnoses and treatments.
6. Due to the current epidemic, parents should pay close attention to the latest information from the relevant government departments. School will also keep track on the latest situation and announce the relevant arrangements to parents timely. In case parents have any enquiries about the latest arrangements or need any support in taking care of their child, do not hesitate to contact the class teachers at 2712 1543.



Yours faithfully,
Miss W.Y. Yick
Headmistress